

ACH ORIGINATION AUTHORIZATION FORM

For recurring monthly electronic transfers from your account at another financial institution

1

Unitus Account Information:

Member Name: _____

Account Number: _____

Loan or Share ID: _____

Are the funds being applied to:

Loan

Share

To allow enough time for processing please return form 5 – 10 days before the selected payment date.

2

Debiting Financial Institution Account Information:

Financial Institution Name: _____

Account Holder Name (names must match): _____

ABA Routing Number: _____

Account Number: _____

Day of recurring transfer (1st – 31st): _____

Dollar Amount: _____

Month you would like the transfer to begin: _____

Account Type at other Financial Institution:

Checking

Savings

3

Authorization and Disclaimer:

I authorize Unitus Community Credit Union to debit my account listed above on the scheduled day and on that same day each month thereafter. If the transfer date falls on a weekend or holiday, the transfer will occur on the following business day. This authorization is to remain in effect until I have given written notification to terminate this authorization. Notification of termination must be received by Unitus Community Credit Union at least 3 days prior to the scheduled transfer.

Cancellation of ACH Transfer:

a) Cancellation of the ACH Agreement – To cancel an agreement with the Credit Union for an ACH transfer, you must notify the Credit Union orally or in writing up to 3 business days before the scheduled date of transfer.

b) Liability for Failure to Cancel Agreement – If you order us to stop an ACH transfer in writing 3 business days or more before the scheduled date of transfer, and we do not do so, we will be liable for your losses or damages.

c) Changing Receiving Account Information – If you need to change the account information for the receiving account of an ACH transfer and the agreement is with the Credit Union, you must notify the Credit Union in writing 10 business days before the scheduled date of transfer. Changes in receiving account information may interrupt the ACH service.

d) Loan Payoff – When a receiving loan of an ACH transfer is paid in full, the ACH may not automatically be stopped unless we hear from you.

I acknowledge that the origination of ACH transaction to my account must comply with the provisions of U.S. Law and that I am authorized to conduct transactions on all accounts involved in the transfer.

Signature/Authorization: _____

Date: _____